

**Auburn Vocational School District  
BOARD OF EDUCATION**

**Minutes of January 13, 2022  
2022 Organizational Meeting**

The January 13, 2022 organizational meeting of the Auburn Vocational School District was called to order by President Pro Temp Mr. Walter at 6:30 p.m.

Mrs. Williamson administered the Oath of Office to the appointed Board Members, Mrs. Jean Brush, Mrs. Barb Rayburn, and Miss Sherry Maruschak.

The following members were present:

Mrs. Brush	Mr. Fazekas	Mr. Miller	Mrs. Wheeler
Mr. Cahill	Mr. Kent	Mrs. Rayburn	
Dr. Culotta	Miss Maruschak	Mr. Walter	

Absent: Mr. Stefanko

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

**001-22 Approve Organizational Board Meeting Agenda**

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to approve the January 13, 2022 organizational meeting agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**002-22 Nominations for Board President**

President Pro Tempore Walter called for nominations for Board President of the Auburn Career Center Board of Education. Mr. Kent motioned and seconded by Mr. Cahill to nominate Mr. Erik Walter. Mr. Miller motioned to close nominations and Mr. Cahill seconded.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

---

**003-22 Election of Board President**

A motion was made by Dr. Culotta and seconded by Mrs. Wheeler to elect Mr. Erik Walter as the 2022 Board President.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**004-22 Nominations for Board Vice President**

President Walter called for nominations for Board Vice President of the Auburn Career Center Board of Education. Mr. Kent moved and seconded by Mrs. Brush to nominate Dr. Culotta. Mr. Miller motioned to close nominations and Mr. Fazekas seconded.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**005-22 Election of Board Vice President**

A motion was made by Mr. Kent and seconded by Mrs. Brush to elect Dr. Culotta as the 2022 Board Vice President.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**006-22 Organization of the 2022 Board of Education**

A motion was made by Mrs. Brush and seconded by Mr. Miller to adopt the following Board of Educational meeting for the 2022 calendar year:

Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2022 (\*Exceptions)



Thursday, January 13 <sup>th</sup>	6:30 pm	Tuesday, June 28 <sup>th</sup> *	6:30 pm
Tuesday, February 1 <sup>st</sup>	6:30 pm	Tuesday, August 2 <sup>nd</sup>	6:30 pm
Tuesday, March 1 <sup>st</sup>	6:30 pm	Tuesday, September 6 <sup>th</sup>	6:30 pm
Tuesday, April 5 <sup>th</sup>	6:30 pm	Tuesday, October 4 <sup>th</sup>	6:30 pm
Tuesday, May 3 <sup>rd</sup>	6:30 pm	Thursday, November 1 <sup>st</sup>	6:30 pm
Tuesday, June 7 <sup>th</sup>	6:30 pm	Tuesday, December 6 <sup>th</sup>	6:30 pm

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**007-22 OSBA Capital Conference Delegate and Alternate**

A motion was made by Dr. Culotta and seconded by Mrs. Brush to approve Mr. Stefanko as delegate or Mr. Fazekas if Mr. Stefanko is unable and Mr. Kent as alternate for the Ohio School Boards Association Capital Conference for 2022.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**008-22 Superintendent/Treasurer Advisory Committee: Finance Committee**

A motion was made by Dr. Culotta and seconded by Mr. Fazekas that the following members will volunteer on the Superintendent/Treasurer Advisory **Finance Committee:** Mr. Roger Miller, Dr. Susan Culotta, and Mr. Geoffrey Kent.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**009-22 Superintendent/Treasurer Advisory Committee: Facilities Committee**

A motion was made by Mrs. Brush and seconded by Mrs. Wheeler that the following members will volunteer on the Superintendent/Treasurer Advisory **Facilities Committee:** Mrs. Jean Brush, Mr. Roger Miller, and Mr. Tom Fazekas.



Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**010-22 Superintendent/Treasurer Advisory Committee: Curriculum, Enrollment, and Retention Committee**

A motion was made by Mr. Fazekas and seconded by Dr. Culotta that the following members will volunteer on the Superintendent/Treasurer Advisory **Curriculum, Enrollment Retention Subcommittee:** Mr. Paul Stefanko, Mrs. Mary Wheeler, Mr. Roger Miller, and Mr. Tom Fazekas.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**011-22 Superintendent/Treasurer Advisory Committee: Property Tax Committee**

A motion was made by Mr. Miller and seconded by Mr. Kent that the following members will volunteer on the Superintendent/Treasurer Advisory **Property Tax Committee:** Mr. Paul Stefanko, Mrs. Jean Brush and Miss Sherry Maruschak

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**12-21 Standing Authorizations of the 2022 Board of Education**

A motion was made by Mr. Miller and seconded by Mrs. Wheeler to adopt the following standing authorization items for 2022:

- a. Designate Legal Counsels:
  - McGown & Markling Co., L.P.A.
  - Squire, Patton & Boggs
  - Walter & Haverfield, LLP
  - Lake County Prosecutors
  - Geauga County Prosecutors

- |   |                 |
|---|-----------------|
| b. Designate a Newspaper:   | The News-Herald |
| c. Designate a Depository:  | Dollar Bank     |
| d. Recognize Majority Bargaining Agent:   | CATA/OEA-NEA    |
| e. Designate a designee to attend public records access training required for Board Members for each term of office (ORC 109.43)  | Treasurer       |
| f. Ohio School Boards Association Membership Dues: Annual Membership Dues (January 1, 2022– December 31, 2022)  | \$3,284         |
| g. Ohio School Boards Association Legal Assistance Fund Consultant Service Contract Pursuant to R.C. Section 3313.171 (January 1, 2022 – December 31, 2022)                                       | \$250           |
| h. American Technical Education Association Institutional Membership  | \$500           |
| i. Association for Career and Technical Education Institutional Membership (National) (March 1, 2022– February 28, 2023)  | \$2,500         |
| j. Organizational Affiliate Membership Ohio Association for Career and Technical Education  | \$4,500         |
| k. Ohio Association of Career-Technical Superintendents Dues (July 1, 2022 – June 30, 2023)   | \$3,000         |
| l. Ohio Technical Centers Membership Dues AWE (July 1, 2022 – June 30, 2023)  | \$1,000         |
| m. Establish a Service Fund for Board Members:  | \$10,000        |
| n. Authorize the Superintendent to employ personnel on an as needed basis, with such appointments to be presented to the Board of Education for approval at the next regular Board meeting.       |                 |
| o. Authorize Superintendent or designee to approve student & employee out of state and overnight travel to be presented to the Board of Education for approval at the next regular Board meeting. |                 |
| p. Authorize the Superintendent and Treasurer to establish a budget for legal fees of \$80,000.00.  |                 |



- q. Authorize the Superintendent or designee to administer all federal programs and compliance with local, state and federal regulations. (Required by state and federal regulations)
- r. Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$25,000.00 without prior approval of the Board. [Policy #6320]
- s. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
- t. Authorize the Superintendent or designee to be the hearing officer for student expulsion discipline hearings.
- u. Authorize the Superintendent or designee to be the student suspension appeal officer.
- v. Authorize the law firm of McGown & Markling Co., L.P.A. to serve as the Board's designee for all student discipline, suspension, and expulsion appeals as authorized under applicable state and federal laws, as well as applicable board policies and administrative guidelines.
- w. Authorize the Superintendent and Treasurer to attend professional meetings.
- x. Authorize the Superintendent and Treasurer to approve student affiliation, clinical, preceptor, and MOU agreements on an as needed basis.
- y. Authorize the Treasurer to open bank accounts as needed.
- z. Authorize the Treasurer to pay all bills within the limit of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
- aa. Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.
- bb. Authorize the Treasurer to advertise for bids as specified by law.
- cc. Authorize the Treasurer to invest active and interim funds.
- dd. Authorize the Treasurer to purchase position bonds for the Board President, Vice-President, and Superintendent for the limit of \$20,000 and the Board requires that all administrators, school secretaries, and those employees that are under the direct supervision of the Treasurer be bonded with a Surety Bond to the limit of \$20,000, per board policy 8740 – Bonding.
- ee. The Treasurer will be bonded at a limit of \$500,000.
- ff. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
- gg. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2022.
- hh. Authorize the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.



- ii. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request. [Policy #8310]
- jj. Set the mileage reimbursement rate for 2022 at the IRS approved rate.
- kk. Authorize to discard or sell textbooks/workbooks and equipment due to age, condition, and/or beyond repair.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**013-21 Adjourn**

A motion was made by Mr. Kent and seconded by Mr. Miller to adjourn the meeting at 6:41 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

---

Treasurer

---

Board President